



## Board Minutes

June 24, 2020

La Academia Partnership Charter School, Virtual via Google Meet

Board Members Present: A. Ceara, C. Graupera, C. Ted Darcus, K. Hammel, V. Ramos, C. Boyd

Board Members Not Present: S. Cortina, O. Rivera, C. Wagner

Entity Liaison: S. Almanzar, T. Henley, P. McCartney,

Minute Recorder: A. Ferg

Guests: M. Fry, T. Jones

I. Welcome - A. Ceara called the meeting to order at 4:06 pm.

II - Consent Agenda - Consent agenda presented. No items added or removed.

III. Approval of Minutes - T. Darcus made a motion to approve the February minutes. The motion was seconded by C. Graupera. Motion passed unanimously.

### IV. Reports

#### A. CEO Dashboard - Tommy Henley

i. College Going Culture - several seniors participated in dual enrollment at HACC and many seniors going to college will have their first semester paid for due to EITC funds thanks to the hard work of C. Graupera. C. Graupera would like this in writing to send to current and potential new investors. This will be included in the yearly summary that will be ready for board approval soon.

ii. Niche - For the past 5 years, La Academia has been ranked with an F. This year La Academia received a C and is no longer in the bottom 5% of schools in PA.

iii. Vacancies - 1 for 20-21 school year - Geometry Teacher. There have been several candidates reaching out for positions that are not open just because they have heard about the work we are doing.

iv. Enrollment - Enrollment for 20-21 is at 239. 9th grade is the only grade with available spots.

v. Re-entry Plan - Students will still be greeted in the morning. They will then be sent to an operations team member for a set of questions and a temperature check. Students will be sent home if needed. Students will eat breakfast and lunch in the classroom. Pathways are laid out in the hallway to maintain distance. Middle school students will attend school on Monday and Wednesday with online learning on Tuesday and Wednesday. High school students will attend school on Tuesday and Wednesday with online learning on Monday and Wednesday. Rooms will be cleaned between all classes. New desks that were purchased are smaller so social distance can be maintained. Lockers have also been removed in some hallways to increase space. Hand sanitizing stations have been added in rooms. All staff and students must wear masks unless they have an underlying health condition. Only essential visitors will be allowed in the building. Students will not be permitted to share supplies. Students will receive daily supplies from the school.

The Yellow and Green Phase are not different. We are treating every student and staff member as high risk. We planned for the worse in order to maintain consistency all year.

K. Hammel asked about adding HEPA filters and a UV air cleaner. T. Henley noted that an HVAC team is coming July 2, 2020 and that will be investigated. C. Boyd noted that he is in the industry and said he can see what he can get at near cost for the school as well.

K. Hammel asked about visuals for social distancing. T. Henley said it is included in the re-opening kit.

K. Hammel asked about making the stairways one-way. T. Henley said this is included with the pathways.

T. Darcus noted a news segment about the problems of hand sanitizer. T. Henley will research this.

vi. Other - Statements of Financial Interest are due as soon as possible. They are past due at this point. A. Ferg sent reminder emails to all board members who did not submit them. Board training will occur on June 30, 2020.

#### B. Finance Committee - T. Darcus

The General Budget increased by \$1.2 million due to 4 new staff positions, equitable salaries, food securing, and cafeteria expenses. The School District of Lancaster will no longer be our food vendor next year. The food budget was increased to \$150,000 but the reimbursement was not included due to the uncertainty of next year.

There was also discussion about the new auditor, Brown Shultz. M. Fry checked on references after receiving proposals from 3 auditors. Brown Shultz proposal was

much lower than the other 2 and the reference was very good. Their proposal came in less than the \$20,000 that the finance committee had asked for. K. Hammel noted that their hourly rate was much lower than the other firms as well.

C. Planning/Development Committee - K. Hammel

The committee did not meet because there were no agenda items.

D. Governance Committee - C. Wagner

The retreat will be on June 30, 2020. The required PDE training will occur at the time. Goals will then be developed for next year. C. Wagner may be able to get a larger room at the Chamber. A. Ceara had the idea of meeting in open air - in a pavilion or in a large garden. Contact A. Ceara with ideas.

There was a discussion of adding new board members but it was decided that it is difficult at this time.

T. Henley also presented the Re-Opening plan to the Governance committee and it was approved by the Governance committee.

III. Action Agenda Items -

A. 2020-2021 Reopening Plan - T. Darcus made a motion to approve the 2020-2021 Reopening Plan as is. K. Hammel seconded the motion. The motion was approved unanimously.

B. MOU Between La Academia and Lancaster Health Centers - K. Hammel asked about the billing and if people would end up in debt for using the services. T. Henley said from what he understood, there are philanthropists who assist with the costs. Additionally, there is a submission for reimbursement. T. Henley will clarify this. V. Ramos made a motion to approve the MOU Between La Academia and Lancaster Health Centers as is. C. Boyd seconded the motion. The motion was approved unanimously.

C. New Auditor (Brown Shultz) - T. Darcus made a motion to accept the Finance Committee recommendation to accept Brown Shultz proposal as the new auditor. V. Ramos seconded the motion. The motion was approved unanimously.

D. New Phone System (Brickerville Electric) - K. Hammel made a motion to approve the proposal from Brickerville for the new phone system. T. Darcus seconded the motion. The motion was approved unanimously.

E. 2020-2021 Operating Budget - T. Darcus made a motion to accept the 2020-2021 Budget as presented by the Finance Committee. V. Ramos seconded the motion. The motion was approved unanimously.

F. Appointment of Officers for 2020-2021 - T. Henley conducted the vote as a neutral party.

i. President (Aida Ceara) - V. Ramos made a motion to approve Aida Ceara as President of the Board of Trustees. T. Darcus seconded the motion. The motion was approved unanimously.

ii. Vice President (Colleen Wagner) - C. Graupera made a motion to approve Colleen Wagner as President of the Board of Trustees. T. Darcus seconded the motion. The motion was approved unanimously.

iii. Treasurer (C. Ted Darcus) - C. Graupera made a motion to approve Ted Darcus as Treasurer of the Board of Trustees. T. Darcus seconded the motion. The motion was approved unanimously.

iv. Secretary (Ommie Rivera) - T. Darcus made a motion to approve Ommie Rivera as Secretary of the Board of Trustees. C. Graupera seconded the motion. The motion was approved unanimously.

IV. New Business - No New Business

V. Public Comment - No public comments

VI. Adjournment - A. Ceara adjourned the meeting at 4:50pm.