



LA ACADEMIA
PARTNERSHIP CHARTER SCHOOL

30 North Ann Street
Lancaster, PA 17602

LA ACADEMIA BOARD OF DIRECTORS

MAY 28TH, 2020

OUR MISSION

A dynamic learning community sustained by partnerships, La Academia transforms today's learners into tomorrow's leaders through innovative instruction, comprehensive student supports, cultural competency, and work-based learning.

OUR VISION

Our students will be critical thinkers and global citizens, recognized by their commitment to lifelong learning and meaningful contributions to the world.

- Call to Order / Roll Call

- Consent Agenda
 - Items on the Consent Agenda will be enacted without a separate discussion of each entry but may be removed from the Consent Agenda and placed as a separate action item per a Governing Board Member request for discussion/action.

- Reports, information and Discussion Items
 - Tommy Henley, Principal / Chief Executive Officer Report
 - Finance Committee
 - PR / Development Committee
 - Governance Committee

- Action Agenda Items:
 - Discussion, consideration and possible approval of the April Board Meeting Minutes
 - Discussion, consideration and possible approval of the 2020-21 Comprehensive School Improvement Plan

- New Business:

- Public Comment:

- Adjournment



Board Minutes

May 27, 2020

La Academia Partnership Charter School, Virtual via Google Hangouts

Board Members Present: A. Ceara, C. Wagner, C. Graupera, C. Ted Darcus, O. Rivera, K. Hammel, V. Ramos

Board Members Not Present: C. Boyd, S. Cortina,

Entity Liaison: S. Almanzar, T. Henley

Minute Recorder: A. Ferg

Guests: T. Jones

I. Welcome - A. Ceara called the meeting to order at 4:04 pm.

II - Consent Agenda - made a motion to approve the consent agenda. The motion was seconded by Motion passed unanimously.

III. Approval of Minutes - C. Wagner made a motion to approve the February minutes. The motion was seconded by T. Darcus. Motion passed unanimously. K. Hammel thanked A. Ferg for the detailed and well done minutes.

IV. Reports

A. CEO Dashboard - Tommy Henley

We are focusing heavily on a college going culture.

i. Personnel - 100% of teachers have experienced growth at La Academia and 98% of teachers have chosen to return to La Academia. The last 2 remaining vacancies for 2020-2021 are for two math teachers. T. Henley is reaching out to several organizations to help fill these positions by July 1st.

ii - 2020-2021 Enrollment - The uncapped enrollment is 260 kids. We are already at 233 students with no marketing. We will close at 240 students. The remaining 7 slots will most likely go into 6th grade.

iii - Financial - The end balance is projected to be \$491, 598. We are pleased to have been able to achieve our goals this year while still maintaining a healthy fund balance. We did receive the CARES Grant for \$81,000. This will be used to purchase 96 Chromebooks to continue to enable each student to have their own Chromebook at school. Additionally, we will purchase Successmaker, Echo, and IXL - all computer programs to improve student achievement. We will also purchase building supplies for sanitation purposes. Also, funds will be used for a Social Worker to reach out to all families during the months of July and August. Finally, funds will be used for food support for families using an open kitchen model.

End Balance projected for 2021 is \$202,508. The Board has 2 meetings for budget approvals. Therefore, budgets will be approved at the next meeting. Tuition payments from the district were only projected at a 1% increase due to the budget cutbacks from the state.

T. Henley has actively sought many grants to cover the budget cuts.

iv - Reopening - T. Henley shared a Guide to Reopening Snapshot that LAPCS is using to prepare for reopening. We will be training teachers to sanitize classrooms and do temperature checks.

There are 2 options to reopening -

-Full online learning - students would login with their teachers in the morning and then spend the afternoon working on assignments

-Hybrid model - Middle School students would attend schools on Monday and Wednesdays, High School would attend on Tuesday and Thursday. When students are not in school, they would attend 'office hours' with their teachers via Zoom. On Fridays, teachers would work and plan collaboratively. This is the model that would be most effective of the 2 but we are waiting on more guidance from the state. A meeting is scheduled with PDE on June 8th where we are hoping for more guidance.

The cleaning company will be contracted to do a deep sanitization of the building each night.

v. Seniors - Prom - Tentatively July 31, 2020

Graduation - Tentatively August 2, 2020

All seniors will receive their cap and gown and a gift at no cost. The school will also pay for all Prom costs. The school would like to give each senior a \$100 restaurant gift card for the families to be able to go out to dinner when they are able. The school is asking for the board to donate to this initiative. T. Henley also asked the Board to check out the seniors "Adopt a Senior" Facebook page to give them a shoutout.

vi. New Partnership - T. Henley wanted to figure out how to address healthcare for our students. T. Henley was able to partner with Lancaster Health Center to bring a clinic to LAPCS at no cost to the school. The clinic will be available to all students, their families, and staff. The Nurse Practitioner will be trained in behavioral health and will be able to write prescriptions for the students. The NP is also bilingual.

vii. Other - Statements of Financial Interests were due on May 1, 2020. They need to be turned in ASAP. A. Ferg will send a message on June 15, 2020 if you did not turn it in. Additionally, Board training will happen in August.

C. Graupera would like the progress that La Academia has made be documented so that it can be shared with EITC partners and other potential partners. T. Henley has a meeting scheduled with a graphic designer to create an Annual Report. This will be available at the next board meeting.

B. Finance Committee - T. Darcus

The meeting was held on May 19, 2020. There have been no staff layoffs and no majors shifts in the budgets report. The Title Grants will be the same as 2019. M. Frey will be receiving 3 RFPs from auditors. These will be available for the June Board meeting. The 2020-2021 Budget was approved during this meeting as well.

K. Hammel asked about some lines that are 0 in 2021 but in 2020 they are large numbers. T. Henley shared that it is a living document. There is a large number at the top that still needs to be broken down into those brackets that are highlighted. However, if the number is not highlighted, it is an inactive account.

V. Ramos asked if there are local grants that have been applied for. T. Henley has not been able to find any local grants from LCCF that are meant for schools (they focus on social services) but is open to applying for them if anyone finds any. V. Ramos recommended trying to focus on social service for families and parents. T. Henley said he tried but due to our classification as an education institute, it is difficult to get approved.

C. Planning/Development Committee - O. Rivera, K. Hammel

The PayPal link has been reestablished for donations. T. Henley showed the Board how to donate from the website. The account is aware that this will be a separate line item.

The discussion has continued for establishing a separate foundation from the school. Since the school is a 501(3)c and can accept donations, we will hold off on the establishing of a foundation during this uncertainty and until a Development Manager is hired, or indefinitely. K. Hammel noted all donations are subject to Right-to-Know since they will be directly to the school.

D. Governance Committee - C. Wagner

C. Wagner presented the following officers to vote on at the next board meeting:

Chair: A. Cear

Vice Chair: C. Wagner

Secretary: O. Rivera

Treasurer: T. Darcus (mentoring C. Boyd)

T. Darcus will mentor C. Boyd for the treasurer position. A. Ceara will mentor C. Wagner for the Chair position.

Due to the current Covid-19 situation, there are no new Board members to present. However, the hope is to have new Board members by August.

There will be a Board Retreat and Training on August 7, 2020. There will be more information as plans are made. There will be a virtual option for those who prefer.

All Board Members need to complete their Financial Interest forms ASAP.

III. Action Agenda Items -

A. Comprehensive School Improvement Plan - T. Henley presented information about the revised CSI plan. All staff and 27 parents and students participated in the completion of this plan. We were able to increase many of the goals due to the growth our school made over the year.

K. Hammel asked about the PBIS goal on page 13. He commented that the percentages that the percentages do not seem aggressive enough. Tommy clarified that they were for any referral. He asked what "RJ" means - Restorative Justice. K. Hammel also asked about the school store and how there will be space for that. T. Henley shared that it just takes up 1 shelf in the School Counselor's office.

K. Hammel made a motion to approve the Comprehensive School Improvement Plan. The motion was seconded by T. Darcus. Motion passed unanimously.

IV. New Business - No New Business

V. Public Comment - No public comments

VI. Adjournment - A. Ceara adjourned the meeting at 5:06pm.