



La Academia: The Partnership Charter School
Guillermo Barroso
Principal/Chief Academic Officer

Board of Directors Meeting Minutes

November 28, 2018 – 4:00 PM

Dr. Aida Ceara
President

Carlos Graupera
Vice-President

Ted Darcus, Treasurer

Kenneth Hammel

Víctor Ramos

Abe Borjas

Ellen Svrcek

Marisol Torres

Colleen Wagner

Shirley Kosakoski

Ommie Rivera

Susana Cortina, Esq.

Radames Melendez

Joseph Morales

Non-Voting Members

Pam McCartney, IU 13
Representative

Salina Almanzar
SDOL Representative

Present: Dr. Aida Ceara, Carlos Graupera, Kenneth Hammel, Colleen Wagner, Guillermo Barroso, Ted Darcus, Ommie Rivera, Víctor Ramos, Ellen Svrcek, Salina Almanzar

Unable to attend: Marisol Torres, Pam McCartney, Radames Melendez, Joseph Morales, Susana Cortina

I. Approval of October 24, 2018 Board Meeting Minutes

- a. Dr. Ceara brought meeting to order at 4:05 pm
- b. Motion to approve - Victor; second - Carlos; unanimous approval

II. Academic Data Report

a. data trends - students scoring at grade level in 2017/2018 are scoring below grade level 2018/2019 because they are not scoring high enough in the new year; math scores are lower than reading scores - need to improve reading to improve math scores; science scores have improved to many more scores in basic (instead of historically below basic scores)

b. improving skills - use of center rotations worked last year in 6th grade academy to improve the scores; co-teaching model was helpful as well but we no longer have that model this year

III. Chief Academic Officer Report

- a. Enrolling more students - around 226 by the end of the week
- b. 2 teacher vacancies - special education (Maggie Esbenshade) & mathematics (Kirsten Shireman)
- c. 21st C. Program is continuing
- d. Winter Keystones - January - Math, Literature, Science tests for 11th graders only
- e. Still waiting for Pa Future Ready Index information with scores
- f. School Improvement Plan was updated
- g. Friends Fundraiser - only 2 people confirmed RSVP - if no more, Carlos recommends that we cancel the event and provide one-to-one invitations to come to the state
- h. Dec. 10 - safety drill; lockdown
- i. Dec. 20th - holiday gathering

IV. Committee Reports

- Finance/Facilities
 - nov. 20th - Rosa, Guillermo, Aida, Ted Darcus attended
 - Food issues were discussed in detailed

- Discussed Payables & receivables

- Motion to approve financial report - Ted; second - Victor; unanimous approval
- Facilities
 - Deadline December 14 to submit application for preliminary design & cost-estimate
 - Community First Fund will indicate if we have been chosen as one of their projects; 20% matching will be required
- Public Relations/Communications
 - Extra Give - LAPCS raised \$5,490 for 24 hour; \$56 while on the square
 - 25 new donors this year; thank you letters were sent out
 - Being at the table provided opportunities to recruit potential new students (conversations with parents of 5th graders occurred)
 - EITC - Email and letters were sent to everyone who participated last year & reached out to possible 10 new contributors
 - Branding Sub-Committee continuing to meet - magnets were handed out at the Extra Give
 - website development - working on an outline & putting together a grant request
 - Open House - planned for January; recruitment brochure should be prepared
- Governance
 - Board responsibilities draft was given out at last meeting to review
 - adding an amount of money that board members should give discussion
 - range of money
 - this is not uncommon
 - Carlos said that we shouldn't impose a number because everyone has their own economic situations; people should give whatever they can
 - Victor said that all board members should give something
 - everyone should donate what they can afford is the consensus
 - Motion to approve: Colleen; Second: Ken; Unanimous approval
 - New member orientation draft - review document
 - one addition would be to pair a new board member with a current member - as needed
 - maybe take them to lunch & discuss expectations; reinforce board orientation
 - Ken would like to see a list of potential board members from different sectors; more non-profit members on the board the weaker fundraising will be; review the potential mix & increase business & specialty
 - Carlos doesn't think that business people will bring money; performance is what we need to look at
 - governance committee will further discuss the issue

V. Old Business/New Business

- The next board meeting will be the 3rd Wednesday in December instead of the 4th
- committee meetings will need to occur earlier so you have something to report

Adjournment

The meeting adjourned at 5:09 p.m.

The next Board meeting will be on Wednesday, December 19, 2018 at 4:00 PM. Respectfully submitted, Jennifer Palow, Dean of Curriculum and Instruction