



**La Academia: The Partnership Charter School
(LAPCS)**
Special Education Policies and Procedures



- INDEPENDENT EDUCATIONAL EVALUATION -

In the event a parent(s)/guardian(s) requests an independent educational evaluation (IEE), the LEA will complete the following procedures:

- Within 10 calendar days of the oral request, the LEA will provide the Evaluation Request Form to the parent(s)/guardian(s).
- Within 10 calendar days of the oral request, the LEA will have a meeting to determine necessity of an evaluation based upon current student data.
 - If the LEA chooses to proceed with the evaluation, the Permission to Evaluate Consent Form will be provided to the parent(s)/guardian(s) upon return of the Evaluation Request Form as soon as possible.
 - If the LEA refuses to initiate an evaluation, the IEP team will provide a NOREP and/or PWN explaining the reason for the refusal, within 10 calendar days of receiving the Evaluation Request Form.

Once the evaluation process has been initiated by the return of the Permission to Evaluate Consent Form, the LEA will complete the following procedures:

- The LEA will contact the Supervisor of School Psychologists at the IU13 to appoint a psychologist.
- Within 60 calendar days, the appropriate assessments will be administered, evaluation meeting will be scheduled, and the evaluation report will be provided to the parent(s)/guardian(s).
- At the evaluation meeting, the IEP team will determine the educational placement of the student in respect to the provision of FAPE.
- Within 30 calendar days of the evaluation meeting, the IEP team will develop an IEP for the student based upon recommendations from the evaluation report, hold an IEP meeting, and provide the IEP to the parent(s)/guardian(s).
 - The parent(s)/guardian(s) must agree to the educational placement of the student indicated within the NOREP by signing and returning the NOREP to the LEA to approve the initial special education identification.

References:

PDE – PaTTAN Bureau of Special Education “Special Education Process Timelines”

